

Privacy Policy

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1. Introduction

Daw Signs & Fit-Outs is committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use and protect your personal data when you visit our website or contact us.

2. Who We Are

Daw Signs & Fit-Outs Limited
Unit 3a, 100 Borron Street, Port Dundas, Glasgow, G4 9XG

If you have any questions about this policy or your personal data, please contact us at:

Email: enquires@dawsigns.com

Phone: 0141 557 2223

3. What Data We Collect

We may collect and process the following types of personal data:

- Name and contact details, including email address and phone number
- Company name and job title
- Information you provide via contact forms or enquiries
- Website usage data, including IP address and browser information (via cookies)

4. How We Use Your Data

We use your personal data to:

- Respond to enquiries and provide quotations

- Deliver our services
- Communicate with you about projects or services
- Improve our website and user experience
- Comply with legal and regulatory obligations

We will only use your data where we have a lawful basis to do so, such as:

- Your consent
- Performance of a contract
- Legitimate business interests
- Legal obligations

5. Sharing Your Data

We do not sell or trade your personal data. We may share your data with:

- Trusted service providers who support our business operations
- Professional advisers (e.g. legal or financial)
- Regulatory authorities where required by law

All third parties are required to respect the security of your personal data.

6. Data Retention

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including legal, accounting or reporting requirements.

7. Data Security

We have appropriate technical and organisational measures in place to protect your personal data from unauthorised access, loss or misuse.

8. Your Rights

Under UK data protection law, you have rights including:

- The right to access your personal data
- The right to request correction of inaccurate data
- The right to request erasure of your data
- The right to restrict or object to processing
- The right to data portability

To exercise any of these rights, please contact us using the details above.

You also have the right to lodge a complaint with the Information Commissioner's Office (ICO) if you believe your data has been handled incorrectly.

9. Cookies

Our website may use cookies to improve user experience and analyse website traffic. Where required, we will request your consent before placing non-essential cookies. You can control cookie preferences through your browser settings.

10. Third-Party Links

Our website may contain links to external websites. We are not responsible for the privacy practices of those websites.

11. Contact Us

If you have any questions about this Privacy Policy or how we handle your data, please contact us at:

Email: enquiries@dawsigns.com

Phone: 0141 557 2223

12. Changes To This Policy

This policy is reviewed at least annually or sooner if there are changes to legal requirements or how we process personal data.